

## PAAZA™ Keeper Corner Terms & Conditions



In order to make the PAAZA™ Keeper Corner a professional area for sharing valuable experiences and information, PAAZA™ would like you to consider the following when submitting a note for publication:

### General rules

1. Access to the Keeper Corner will only be permitted to Pan-African Animal Keepers. Your registration will be validated with your place of employment before being accepted. Please wait for the confirmation/rejection email before trying to enter the Keeper Corner.
2. Your login information is personal and should not be given to anyone else. Should a post be received under your login, it will be assumed to have been submitted by you and will be posted with your name.

### Submit a note

1. Always use the email address you provided for registration as the reference email when you submit a note.
2. Note content should be concise and to the point.
3. **NO** profanity of any description will be permitted.
4. Do **NOT** use **textese** (sms/social media) language.
5. Always check your grammar and spelling prior to submitting.
6. Don't get caught up in excessive punctuation. If something is important, it should be reflected in your text and not in your punctuation.
7. Do not use UPPERCASE letters. Use of uppercase words is the equivalent of shouting. Only use uppercase words when trying to make a POINT.
8. When using an abbreviation for the first time, please add its meaning in brackets afterwards.
9. Do not submit an attachment file bigger than 1meg (1000kb). The only acceptable file types for attachments are: .jpg; .jpeg; .png; .pdf.
10. Only submit copyright-free pictures for which you have the full rights. Please supply acknowledgement of the photo source.
11. Make sure you fill in all the fields before submitting a note. A note not fully completed will not be posted.

The PAAZA™ Animal Keeper Corner is where YOU can share your valuable experiences. It is also a place where you can ask your colleagues within the zoo and aquarium industry for ideas/guidance.

The PAAZA™ Keeper Corner is administered through the PAAZA™ Executive Office and can be reached on: [keepercorner@paaza.africa](mailto:keepercorner@paaza.africa)